

MINUTES: of the meeting of Surrey County Council's Local Committee (Reigate and Banstead) held at 14:00 on Monday 20 June 2011 at Reigate Town Hall.

THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT THE 19 SEPTEMBER 2011 MEETING

Members Present – Surrey County Council

Dr Zully Grant-Duff (Chairman)	Mrs Kay Hammond
Mrs Angela Fraser	Mr Nick Harrison
Mr Michael Gosling	Mr Peter Lambell
Dr Lynne Hack	Mrs Dorothy Ross-Tomlin

Members Present – Reigate and Banstead Borough Council

Cllr Mark Brunt	Cllr Dr Richard Olliver
Cllr Brian Cowle	Cllr Ms Barbara Thomson
Cllr Norman Harris	

PART ONE - IN PUBLIC

[All references to items refer to the agenda for the meeting]

18/11 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Mrs Frances King, Cllr Mrs Bramhall, Cllr Bramhall and Cllr Mrs Tarrant.

19/11 MINUTES OF THE PREVIOUS MEETINGS – 28 FEBRUARY 2011 [Item 2]

The minutes were agreed as an accurate record of the previous meeting.

20/11 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

21/11 LOCAL COMMITTEE PROTOCOL FOR PUBLIC ENGAGEMENT [Item 4]

The Local Committee **AGREED** that the Local Protocol for Public Engagement is working well and should continue without any amendments at this time.

22/11 **PETITION FOR THE CLOSURE OF THE CENTRAL RESERVATION OF A217 AT BUCKLAND ROAD/SMITHY LANE JUNCTION, LOWER KINGSWOOD [Item 5]**

A petition was presented by Mr Nigel Hawkins, on behalf of Mrs Maureen Wilson, signed by 33 residents, calling for the closure of the central reservation of the A217 at the Buckland Road/Smithy Lane junction in Lower Kingswood.

The response of the Area Team Manager South East, Surrey Highways, is attached as **Appendix A** to the Minutes.

The Local Committee **NOTED** the response of the Area Team Manager.

23/11 **FORMAL PUBLIC QUESTIONS [Item 6]**

One public question was received. A written response is attached to the Minutes as **Appendix B**.

Mr Furtek asked a supplementary question regarding Surrey County Council's future plans for working with Yattendon School in making provision for places for Horley children, particularly given his understanding that Burstow School had added an additional class.

Mrs Dorothy Ross-Tomlin, Member for Horley East and Chairman of the Education Select Committee, replied that there were currently 36 appeals outstanding for Yattendon School, and that this issue had arisen suddenly, after the demountable classrooms had been demolished due to health and safety concerns. She agreed to share the headteacher's report on this with Mr Furtek. She also informed him that Burstow School had not added an additional class – its additional capacity was due to a reduction in intake from its usual catchment area.

24/11 **FORMAL MEMBER QUESTIONS [Item 7]**

None.

25/11 **LOCAL COMMITTEE TASK GROUP TERMS OF REFERENCE [Item 8]**

The Local Committee **APPROVED** the Terms of Reference template annexed to the report submitted, to be used for all Local Committee Task Groups during 2011-12.

26/11 **NOMINATION TO COMMUNITY SAFETY PARTNERSHIP,
AGREEMENT OF DELEGATED FUNDING AND ESTABLISHMENT
OF YOUTH TASK GROUP [Item 9]**

The Draft Terms of Reference for the Youth Task Group were amended as follows:

Under “General”, point 1A to read “Unless otherwise agreed, meet in private”; point 1D to read “Report back to the Local Committee on progress”.

The Local Committee:

- (i) **NOTED** the Reigate and Banstead Community Safety Partnership’s Priorities for 2011/12.
- (ii) **NOMINATED** Mrs Kay Hammond to the Reigate and Banstead Community Safety Partnership with Mrs Dorothy Ross-Tomlin and Dr Zully Grant-Duff as substitutes.
- (iii) **AGREED** that the community safety funding (£2,500) delegated to the Local Committee be transferred to the Community Safety Partnership.
- (iv) **AGREED** that the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with the Local Committee’s decision.
- (v) **NOTED** that the funding of £12,000 which is ring fenced for the use of the community safety partnerships subject to Domestic Abuse outreach being provided, will be paid to the Surrey Community Safety Unit who are now managing and administering the funding to the Domestic Abuse outreach providers in Reigate and Banstead.
- (vi) **AGREED** to establish a Youth Task Group and nominated the following Members to sit on it: Dr Zully Grant-Duff; Mrs Angela Fraser, Cllr Ms Barbara Thomson (+ 1 borough councillor vacancy).

27/11 **HIGHWAYS SCHEMES PROGRESS REPORT [Item 10]**

The Area Team Manager South East presented the report.

During discussion by the Committee, the following key points were raised:

- Members asked how long it would take for the new contractor,

May Gurney, to provide prices for Local Structural Repairs. The Area Team Manager responded that prices would be known within a month.

- A question was asked relating to surface treatment schemes and the omission of Beech Grove, Epsom Downs, which had been included on the original list which went to Cabinet. The Area Team Manager confirmed that Beech Grove had been moved to the micro-asphalt list.
- Members raised concerns regarding Section 106 schemes at Burgh Wood, where there had been fatalities at the junction with the A217, and asked that funding be brought forward as soon as possible. It was noted that traffic counts were required at the Banstead crossroads following the installation of the right hand turn. The Area Team Manager agreed to take this forward with colleagues in Transportation Development Control and provide feedback to divisional Members.
- A question was asked as to whether the proposed pedestrian crossing in Pendleton Road, Redhill, would be installed. The Area Team Manager responded that he would find out and report back to the divisional Member.
- It was noted that Outwood Lane is in Chipstead as well as Kingswood, and that the schedule should be amended to reflect this. Concerns were raised that the part of the road in the worst condition had not been listed. It was felt that the whole road should be repaired at the same time instead of leaving gaps. It was also noted that Mellow Close was in Banstead rather than Tadworth. The Area Team Manager agreed to check on these issues.

The Local Committee:

- (i) **NOTED** the report for information.
- (ii) **APPROVED** the roads listed for Local Structural Repair under Integrated Transport Schemes.
- (iii) **AUTHORISED** the Area Team Manager to obtain estimates and implement the Local Structural Repair schemes in priority order, as listed, up to the budget allocation.

28/11 **COMMUNITY PRIDE FUND [Item 11]**

The Area Team Manager South East presented the report.

During discussion by the Committee, the following key points were raised:

- Members asked if a price could be provided for the removal of disused illuminated signposts, including disconnection by EDF. The Area Team Manager replied that the removal of illuminated signposts is dealt with by the Streetlighting PFI Team (although this work is not part of the PFI contract but dealt with on an individual basis).
- Members were asked when the funding would become available and how they would ensure that their requests were not work which was already programmed to take place. The Area Team Manager replied that the funding was available now, and that work on the list did not fall into any existing matrix as the Council no longer has Community Gangs. The Maintenance Engineer would record Members' requests, add items to the schedule, confirm prices and whether traffic management would be required.
- Concerns were raised regarding CP22 on the list, as it was felt that these works should happen on a regular basis. The Area Team Manager noted that cleaning dirty road signs and clearing vegetation obstructing signs would be funded centrally.
- Concerns were raised that the funding might be used where the works would be covered by warranty or other contracts. The Area Team Manager expected that these works would happen as a matter of course.
- Members asked whether the funding could be carried forward if it was not spent within the current financial year. The Area Team Manager advised Members that this was unlikely.

The Local Committee **AGREED** that:

- (i) Funding be devolved to each County Councillor based on an equitable allocation of £5,000 per division.
- (ii) Individual Members will allocate their funding based on the principles detailed in Annex A to the report submitted, apart from in Horley East and Horley West where funding will be pooled.
- (iii) That Members will contact the Area Maintenance Engineer to discuss any specific requirements and arrange for the work activities to be managed on their behalf.

29/11 **UPDATE REPORT – HIGH ROAD, CHIPSTEAD AND 20 MPH SPEED LIMITS OUTSIDE SCHOOLS [Item 12]**

The Area Team Manager South East presented the report and noted that it was necessary to set up a private meeting between the Chairman, Vice-Chairman, Divisional Member, the Chipstead Residents Association and officers.

The Local Committee **NOTED** the report for information.

30/11 **ANNUAL REVIEW OF MONITORING OF APPLICATIONS FOR GOODS VEHICLE OPERATORS LICENSES [Item 13]**

The Transport Development Planning Manager East presented the report.

During discussion by the Committee, the following key points were raised:

- Members asked if it was possible for Parish Councillors to be sent details of applications, as although they were not statutory consultees, it was useful for them to provide comments to the divisional Member due to their local knowledge. The Transport Development Planning Manager responded that this would not be practical as there was no dedicated officer to carry out this work, and the team operated on a countywide basis.
- Concerns were raised regarding long HGVs blocking roads, and Members asked whether Transportation Development Control could deal with this. The officer replied that this was a matter for the DVLA rather than the County Council. However, at sites of concern, the County Council can ask for conditions limiting the size of vehicles.
- Discussion took place around the issue of construction traffic and conditions being applied via the Local Planning Authority.
- Concerns were raised regarding the site on Axes Lane which was allowed on appeal, as a nearby site had been refused on safety grounds. The officer noted that the Traffic Commissioner is not responsible for enforcement.

The Local Committee **NOTED**:

- (i) There is now an established system in place for notifying and consulting Members of applications in their Divisions.
- (ii) Training for Members was carried out in September and November 2009. This was made available to all County

Councillors.

(iii) The contents of the Annual Information Report.

31/11 **ADULT SOCIAL CARE UPDATE [Item 14]**

The Strategic Director, Adult Social Care, gave a presentation to the Committee.

During discussion by the Committee, the following key points were raised:

- Following high-profile national cases, Members wished to know how issues with quality of care are monitored. The Strategic Director responded that social workers monitor the quality of care. There is also a review process, which includes discussion with relative, and a contract compliance and quality team. In cases of abuse or neglect, the Safeguarding Procedure is used.
- Given that people are living increasingly longer, and that more care is needed as they get older, Members wished to know if the service had plans in place to cope with this. The Strategic Director replied that the figures were likely to be static for the next 5 to 10 years, and that older people are becoming more independent. Many older people with dementia are physically, if not mentally, fit, and do not require nursing care, and there is a surfeit of residential care beds in Surrey. For people with learning disabilities and younger people with physical disabilities, more housing options are required to facilitate independent living. It was also noted that people with learning disabilities are also living longer than in the past and this needs to be taken into account.
- Concerns were raised that only 2% of the budget was allocated to mental health, and Members wished to know if this was due to a reluctance to contact services. The Strategic Director explained that provision of mental health services is integrated with the Surrey and Borders Partnership NHS Trust, and most of this is delivered in house. Personal budgets are yet to be rolled out into mental health, meaning there was a lack of flexibility. It was noted that there was good provision of crisis response and preventative services, but at the lower end of adult mental health, there was a need for stable support services. This was currently being reviewed.
- Concerns were raised that many service users fit into more than one category, and Members asked what was being done to ensure that partner agencies understand and share issues so as to avoid duplication. The Strategic Director noted work was required in this area, and that there was a need to ensure that partners talk to each other at a local level. It was noted that

information can be shared for safeguarding purposes. She also emphasised the need for a discussion around “thinking family”.

- The Cabinet Member for Adult Social Care reported that work was taking place to co-locate Adult Social Care teams in borough and district offices, which would assist in joint working, although this varied across the county. The service was also looking at how to work with GP consortia in future and alignment with community health. In future, the Health and Wellbeing Board would need to engage with borough and district councils on areas of public health in their remit such as housing and leisure. He emphasised the objective of integrated healthcare in Surrey.

The Local Committee **NOTED** the presentation.

32/11 **LOCAL COMMITTEE FUNDING [Item 15]**

An addendum to the report was tabled and is attached to the minutes as **Appendix C**.

The Local Committee:

- (i) **NOTED** the distribution of funding allocated by the Local Committee in 2010/11.
- (ii) **AGREED** the following items submitted for funding from 2011/12 Local Committee delegated revenue budget totalling £5,100
 1. Live at Home Scheme – Horley Branch £600
 2. Orbit Shed £1,500
 3. 2011 Environment Campaign – Horley Town Council £1,000
 4. Grit/Salt Spreader – Merstham/Chipstead £1,000
 5. Whitebushes Youth Club £2,000
- (ii) **AGREED** the item submitted for funding from 2011/12 Local Committee capital budget totalling £10,000:
 1. St Mark’s Church Centre, Reigate £10,000
- (iii) **NOTED** the items the items submitted from 2011/12 Local Committee delegated revenue budget totalling £2,000 agreed under delegated powers in accordance with the Local Financial Protocol:
 1. Heritage Open Days 2011 – Brochure Printing £1,000
 2. Earlswood Youth Forum £1,000

33/11 **CABINET FORWARD PLAN [Item 16]**

The Local Committee **NOTED** the report.

34/11 **LOCAL COMMITTEE FORWARD PLAN [Item 17]**

The Local Committee **NOTED** the report.

[Meeting Ended: 3.45pm]

Chairman
